

**Twin Rivers Unified School District
155 Morey Avenue
Sacramento, CA 95838**

**Special Policy Committee Meeting
April 25, 2018
8:30 a.m. – Room 2
Agenda**

I. Welcome

- A. Call To Order/Roll Call

II. Action Items

- A. Approval of Meeting Minutes from February 21, March 7, 2018 and March 21, 2018
- B. Approval of Oakdale ECE Para-educator hiring list
- C. Timed Item 8:30 a.m. and Public Hearing: Final Reading and Approval of the Modifications to the Bylaws of the Twin Rivers Unified School District (TRUSD) Head Start Programs Policy Committee.

III. Information Items

- A. Education
- B. ERSEA
- C. Enrollment and Attendance Report
- D. Health
- E. Meal Count reports
- F. Mental Health
- G. Family and Community Partnerships/Parent Involvement
- H. Disabilities
- I. Special Education Report
- J. School Site Council
- K. Fiscal
- L. Update on Oakdale and Rio Linda Preschool Programs
- M. Multicultural Faire planning
- N. Recruitment for 2018-2019

IV. Public Participation

V. Adjournment

Twin Rivers Unified School District

Morey Avenue Policy Committee Members Sign-In Sheet/Roll Call Sheet

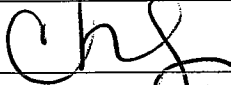



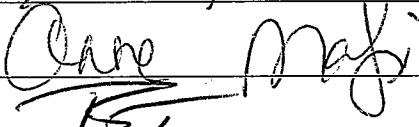

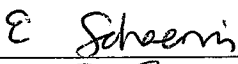

4/25/18

Date of Meeting

Please Specify

_____ # eligible voting representative

_____ # voting representatives present

PC Members Names	Complex	Signature	Payment
1. Chara Coley	7		—
2. Charles Taylor	4		
3. Car-Tia Singleton	9		
4. Kelly Pruitt	Rio Linda		—
5. Anne Mafi	10		—
6. Tabitha Thompson	TRUSD		
7. Elizabeth Schermig	Rio Linda		
8. Robert Hla	SETA		—
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			

**Morey Avenue School
Early Childhood Development Center
Head Start 2017– 2018
Policy Committee Roster
(3/2/2018)**

Representatives	Teacher / Room #	Alternates
Child: Lania Jones Charles Taylor (Chairperson) 55 Oak Manor Way Sacramento, CA 95838 (916) 416-3667 astoriastreetrocker@gmail.com	<i>Mrs. Vang – Room 4</i>	Child: Samuel Monge Alicia Garcia 209 El Camino Avenue Sacramento, CA 95815 (916) 546-0238
Child: Zaneta Liggins Charla Coley (Secretary) 55 Oak Manor Way Sacramento, CA 95838 (916) 923-8218 charlacoley@gmail.com	<i>Mrs. Thao – Room 7</i>	Child: Al'leisha Gasaway Shanakia Kirk 2299 Grove Ave Apt 21 Sacramento, CA 95815 (916) 308-9737 shanakiakirk@gmail.com
Child: Carlos Matias Erica Mendoza 1033 Moreno Way Sacramento, CA 95838 (916) 676-5735 erical429@gmail.com	<i>Ms. Vam – Room 8</i>	Vacant
Child: Avaughn Fort Allison Vaughn (Vice Chairperson) 3261 Norwood Ave Apt 11 Sacramento, CA 95838 (916) 585-0301 allysonrbr94@gmail.com	<i>Mrs. Brown – Room 9</i>	Child: Joseph Cook Carrie Husa 875 Eleanor Ave Sacramento, CA 95838 (916) 286-9072 <u>No email address</u>
Child: Felecion Williams Caritia Singleton 440 Morey Ave Sacramento, CA 95838 (916) 943-5951 caritia7777@yahoo.com	<i>Mrs. Brown – Room 10A</i>	Vacant
Child: D'Angelo Lawson Desiree Gonzalez 1710 Rosalind St Sacramento, CA 95838 (916) 598-5477	<i>Toddler – Room 10B</i>	Vacant

Representatives**Oakdale Head Start****Alternates**

Child: Aiden Hernandez
Laura Areola
7410 Watt Ave Apt 77
North Highlands, CA 95660
(916) 663-8738
Resigned 10/27/2017

Oakdale – Community Room

Child: Aeyden Flores
Crystal Hernandez
3741 Lenore Way
North Highlands, CA 95838
(415) 632-2387
babsiegirly@gmail.com

Representatives**Rio Linda Head Start****Alternates**

Child: Wyatt Pruitt
Kelly Pruitt
7745 Rio Linda Blvd
Elverta, CA 95626
(916) 837-9097
kellykristine1985@yahoo.com

Ms. Mitchem – Room 19

Vacant

Child: Hailey Schoemig
Elizabeth Schoemig
6521 Whitesett Dr.
North Highlands, CA 95660-3827
(916) 276-2284
lisaschoemig@yahoo.com

Ms. Yang – Room 20

Vacant

Community Representatives

Damien Jones
School Site Council Chair
(916) 271-4091

Hermila Mendoza
YMCA Afterschool Program Director
(916) 475-3521

Morey Contact – Governance

Dr. Tabitha Thompson, Principal/Director
tabitha.thompson@twinriversusd.org
916-566-3485 Office
916-566-3486 Fax

**Twin Rivers Unified School District
155 Morey Avenue
Sacramento, CA 95838**

**Special Policy Committee Meeting
April 25, 2018
8:30 a.m. – Room 2
Minutes**

I. Welcome

- A. Call To Order/Roll Call – Meeting called to order by Chair Charles Taylor at 8:39am. Members present include Charla Coley, Caritia Singleton, Kelly Pruitt, Anne Mafi and Elizabeth Schoemig. Also present were Head Start Director Tabitha E. Thompson and Robert Silva from SETA Governance Unit.

II. Action Items

- A. Approval of Meeting Minutes from February 21, March 7, 2018 and March 21, 2018 – *Charla motioned for the approval of the meeting minutes and Anne Mafi seconded the motion. Votes were as follows: 5 yes (Charla Coley, Caritia Singleton, Kelly Pruitt, Anne Mafi and Elizabeth Schoemig), 0=no and 1-abstention (Charles Taylor).*
- B. Approval of Oakdale ECE Para-educator hiring list – *Anne Mafi motioned for the approval of the hiring list and Charla Coley seconded the motion. Votes were as follows: 5 yes (Charla Coley, Caritia Singleton, Kelly Pruitt, Anne Mafi and Elizabeth Schoemig), 0=no and 1-abstention (Charles Taylor).*
- C. Timed Item 8:30 a.m. and Public Hearing: Final Reading and Approval of the Modifications to the Bylaws of the Twin Rivers Unified School District (TRUSD) Head Start Programs Policy Committee. – *Elizabeth Schoemig motioned for the approval of the Bylaw revisions and Kelly Pruitt seconded the motion. Votes were as follows: yes (Charla Coley, Caritia Singleton, Kelly Pruitt, Anne Mafi and Elizabeth Schoemig), 0=no and 1-abstention (Charles Taylor).*

III. Information Items

- A. Education
- B. ERSEA
- C. Enrollment and Attendance Report
- D. Health
- E. Meal Count reports
- F. Mental Health
- G. Family and Community Partnerships/Parent Involvement

- H. Disabilities
- I. Special Education Report
- J. School Site Council
- K. Fiscal – *Written information provided to all members and Head Start Director provided verbal information as needed for all items A-K.*
- L. Update on Oakdale and Rio Linda Preschool Programs – *Director provided information that all sites remain full and enrollment for next year continues for all sites including Village. Rio Linda parents reports that both classrooms are doing great.*
- M. Multicultural Faire planning – *Director reminded the parents about the upcoming event on May 10th and solicited volunteer assistance and any additional ideas that could be incorporated into the event.*
- N. Recruitment for 2018-2019 – *Director reminded the group to start talking to parents about joining the group for next year.*

IV. Public Participation

V. Adjournment – *Meeting adjourned at 9:13am. Next meeting scheduled for May 16, 2018 at 8:30am.*

**Twin Rivers Unified School District
631 L Street
Rio Linda, CA 95673**

**Special Policy Committee Meeting
February 21, 2018
8:30 a.m. – Room 2
Minutes**

I. Welcome

- A. Call To Order/Roll Call – *Meeting called to order at 8:38am by Chair Charles Taylor. Members present included Vice Chair Charla Coley, Elizabeth Schoemig (Rio Linda), Kelly Pruitt (Rio Linda) and Allison Vaughn (Secretary). Tabitha E. Thompson Head Start Director also present.*

II. Action Items

- A. Approval of ECE Para-educator list for Rio Linda position – *During closed session group approved ECE Para-educator list. Yes – 4, No-0 and 1 abstention.*
- B. Approval of Meeting Minutes from January 22, 2018 and February 14, 2018 - *Allison Vaughn made a motion to approve the minutes from January 22, 2018. Kelly Pruitt seconded the motion. 4-Yes (Charla Coley, Kelly Pruitt, Allison Vaughn, Elizabeth Schoemig) 0-No, 1-Abstention (Charles Taylor - Chairperson).*

Allison Vaughn made a motion to approve the minutes from February 14, 2018. Kelly Pruitt seconded the motion. 4-Yes (Charla Coley, Kelly Pruitt, Allison Vaughn, Elizabeth Schoemig) 0-No, 1-Abstention (Charles Taylor - Chairperson).

III. Information Items

- A. Education
- B. ERSEA
- C. Enrollment and Attendance Report
- D. Health
- E. Meal Count reports
- F. Mental Health
- G. Family and Community Partnerships/Parent Involvement
- H. Disabilities
- I. Special Education Report
- J. School Site Council
- K. Fiscal – *Written information provided to all members and Head Start Director provided verbal information as needed for all items A-K.*

- L. Update on Oakdale and Rio Linda Preschool Programs – *Director provided information that all sites fully enrolled and Oakdale has some staffing changes. Rio Linda parents report that program is going well.*
- M. Recruitment for Policy Committee 2017-2018 - *Still looking for parents for PC at Oakdale.*
- N. Federal Review update – *Director reported that first part of the Federal Review visit is over and appears to have gone well. Second part (CLASS observations will be held during week of April 2nd. Final report will be coming soon and copies will be provided.*
- O. Dr. Seuss planning – *Parents advised of the March 1st date for Morey and March 5th for Oakdale and Rio Linda and invited to come read to the students.*

IV. Public Participation

V. Adjournment – *Meeting adjourned at 9:15am.*

**Twin Rivers Unified School District
155 Morey Avenue
Sacramento, CA 95838**

**Special Policy Committee Meeting
March 7, 2018
8:30 a.m. – Room 2
Minutes**

I. Welcome

- A. Call To Order/Roll Call – *Meeting called to order at 8:40am by Chair Charles Taylor. Members present included Vice Chair Allison Vaughnn, Secretary Charla Coley, Carita Singleton and Kelly Pruitt. Also present were Senior Budget Analyst Vasseliki from TRUSD, Head Start Director Tabitha Thompson and SETA Representative Roberta Silva.*

II. Action Items

- A. Approval of 2018-2019 Early Head Start and Head Start Grant Application – Charla Coley motioned for the approval of the grant application and Allison Vaughnn seconded the motion. Votes were 4 – yes (*Allison Vaughnn, Charla Coley, Carita Singleton and Kelly Pruitt*), no -) and 1-abstention (*Charles Taylor*).

IV. Public Participation

- V. Adjournment – *Meeting adjourned at 10:50am.***

**Twin Rivers Unified School District
155 Morey Avenue
Sacramento, CA 95838**

**Policy Committee Meeting
March 21, 2018
8:30 a.m. – Room 2
Minutes**

I. Welcome

- A. Call To Order/Roll Call – *Meeting called to order at 8:46am by Chair Charles Taylor. No members present. Present were Bob Silva (SETA) and Head Start Director Tabitha E. Thompson.*

II. Action Items

- A. Approval of Meeting Minutes from February 21 and March 7, 2018 – *tabled until next meeting*
- B. Approval of Oakdale ECE Para-educator hiring list – *tabled until next meeting*
- C. Timed Item 8:30 a.m. and Public Hearing: Final Reading and Approval of the Modifications to the Bylaws of the Twin Rivers Unified School District (TRUSD) Head Start Programs Policy Committee – *tabled until next meeting*

III. Information Items

- A. Education
- B. ERSEA
- C. Enrollment and Attendance Report
- D. Health
- E. Meal Count reports
- F. Mental Health
- G. Family and Community Partnerships/Parent Involvement
- H. Disabilities
- I. Special Education Report
- J. School Site Council
- K. Fiscal - *Written information provided to all members and Head Start Director provided verbal information as needed for all items A-K.*
- L. Update on Oakdale and Rio Linda Preschool Programs – *Director provided information that all sites fully enrolled and Oakdale has some staffing changes which as been great for kids. Rio Linda is also doing well in both classrooms.*
- M. Quality Assurance Summary Report (EHS visit January 2018) – *provided written report about EHS visit. Program did very well in most categories and will provide corrective action plan for the areas needing attention.*

IV. Public Participation

- V. Adjournment** – *Meeting adjourned at 9:22am.*

**BYLAWS OF THE
TWIN RIVERS UNIFIED
SCHOOL DISTRICT**

**HEAD START PROGRAMS
POLICY COMMITTEE
(PC)**

Policy Committee First Reading ~~November 10, 2016~~ November 15,
2017

Policy Committee Final Approval: February 13, 2017

Twin Rivers Unified School Board Approval:

February 28, 2017

3. Procedures for program planning in accordance with this part and the requirements of 45 CFR 1305.3.
4. The program's philosophy and long- and short-range program goals and objectives.
5. The composition of the PC and the procedures by which policy group members are chosen.
6. Criteria for defining recruitment, selection, and enrollment priorities, in accordance with the requirements of 45 CFR Part 1305.
7. The annual self-assessment of the Delegate progress in carrying out the programmatic and fiscal intent of its grant application, including planning or other actions that may result from the review of the annual audit and findings from the Federal monitoring review.
8. The annual independent audit that must be conducted in accordance with 45 CFR 1301.12.
9. Program personnel policies and subsequent changes to those policies, in accordance with 45 CFR 1301.31, including standards of conduct for program staff, consultants, and volunteers.
10. Decisions to hire or terminate the HS Director of the Delegate Agency.
11. Decisions to hire or terminate any person who works primarily for the HS program of the delegate agency.
12. PC reimbursement for reasonable expenses incurred by members. Members shall not receive reimbursement for serving on the PC or for providing services to the HS Program.
13. Grantee policies that define the roles and responsibilities of the governing body members and informs them of the management procedures and functions necessary to implement a high quality program.
14. Internal dispute resolution. PC must establish written procedures for resolving internal disputes, including impasse procedures, between the governing body and the policy group. If needed mutually agreeable 3rd party mediator or arbitrator will be utilized.
15. Establish and maintain procedures for hearing and working with the grantee agency to resolve community complaints about the program.

F. Individual members while representing the PC, shall not engage in any activities or assume any such powers, duties, or functions that are contrary to, or inconsistent with the goals and objectives of the HS program, as established by either local, State or Federal laws, regulations or Twin Rivers Unified School District policies. In addition, Committee members may not have a financial interest in the district.

ARTICLE III MEMBERSHIP

SECTION 1: COMPOSITION

It is the intention for the PC to fully and fairly represent the composition of the Head Start Preschool programs. It is therefore suggested that a cross representation of parents and

All members of the PC shall be elected for a one-year term. The PC must limit the number of one-year terms any individual may serve on the PC to a combined total of no longer than five (5) program years. In order to achieve a smooth transition, the member shall be seated in September of each year. No members shall be eligible to serve more than two consecutive years in one position. Members are elected in September of each new school year. Parent members continue term until the new parent members are elected at the second month of each school year. During August-September, the past Chair will be responsible to conduct an orientation for those newly elected representative on the Twin Rivers Unified School District Head Start Programs Policy Committee.

SECTION 5: VOTING RIGHTS

Each member shall have one vote on each item.

No absentee ballots are permitted. Due to the revision of the Brown Act (effective April 1, 1994) there will be absolutely no voting by phone. All voting will take place at properly posted PC meetings only.

SECTION 6: TERMINATION AND RESIGNATION

Membership may be terminated if a member misses three consecutive regularly scheduled meetings. If the child leaves the Head Start Program, the member will be automatically terminated. The PC can terminate, expel, or suspend a member by two-third vote. Any member may resign from the committee. Resignations must be in writing and submitted to the committee and the school district.

ARTICLE IV OFFICERS

SECTION 1-OFFICERS

The officers of the PC shall be a Chair, a Vice Chair, and Secretary and must be a current Head Start parent.

Officers shall be elected from the membership composition listed in Article III Membership, Section 1- Composition.

SECTION 2: ELECTION AND TERM OF OFFICE

- A.** The officers of the PC shall be elected for a one-year term and shall be elected from the body of parents. The Chair and Vice Chair shall be seated on the SETA Policy Council (PC) in the third month of each school year.
- B.** Past officers shall work collectively with newly elected officers from September of each year through January to assure a smooth transition as needed.

ARTICLE V
STANDING AND SPECIAL COMMITTEES

- A.** The Executive Committee shall be comprised of all elected officers. The Executive Committee shall perform such powers, duties, and functions as provided in these bylaws and such other powers, duties, and functions as established by the Policy Council. The Executive Committee shall meet at the discretion of the PC Chair or PC. Notice of an Executive Committee meeting shall be sent to all PC members no less than three (3) calendars days before the meeting. The Committee shall report, in writing, all actions at the next meeting of the full PC. In the event of an emergency, the Executive Committee will act on behalf of the Board pending ratification by the PC at the next meeting.
- B.** The PC may establish and abolish standing committees, standing or special, as it desires. No standing or special committee may exercised the authority of the PC. All activities of the standing and special committees shall report to the full PC on a regular basis. Membership of the standing and special committees shall be made up of the members as well as other parents with children enrolled at the center. At least three members shall constitute a committee. The Chair shall appoint all members to a committee with the approval of the officers.

ARTICLE VI
MEETINGS OF THE COMMITTEE

SECTION 1 - ANNUAL, REGULAR, SPECIALAND OPEN MEETINGS

- A.** Annual and Regular Meetings
Annual and Regular Meetings of the committee will be held on the third *Monday* *Wednesday* of each and every month at 8:30 a.m.
- B.** Special Meetings
Special called meetings of the PC may be called at anytime by the Head Start Director, PC Chair or upon petition by at least a majority of the members of the PC.
- C.** Open Meetings
All meetings, annual, regular, special and emergency shall be open to the public and shall be conducted in conformance with the Ralph and Brown Act, California Government Code, Section 54950, et. seq.

SECTION 2 - LOCATION OF MEETINGS

The PC will hold all meetings, annual, regular, special and emergency in a place that is accessible to all members and the public including on or near the school sites or the Twin Rivers Unified School District Office.

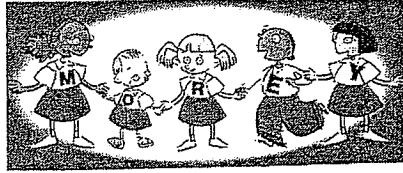
SECTION 7 - BYLAWS AMENDMENT

Bylaws shall be reviewed annually for purposes of updates, changes or revisions. Final vote for the amended bylaws shall be annually.

These Bylaws may be amended by a two-thirds (2/3) vote of the membership of the PC present and voting, providing that:

- A.* There is a quorum present.
- B.* All proposals to amend these Bylaws be submitted in open session at a regular, annual or special meeting of the PC. Proposals to amend these Bylaws must originate at least four full calendar weeks prior to the final voting and acceptance or rejection of the proposals.
- C.* Written notice of the intention to amend these Bylaws be forwarded to members of the PC at least five (5) calendar days prior to the regular, annual or special meeting when voting is to take place.
- D.* The notice of intention to vote upon amendments shall include the specific Articles, Sections, or Sub-Sections to be voted upon, and further that the specific language of the amendments and/or alterations be included in the notice of intention to amend.
- E.* No voting on Bylaws amendments may take place excepting at regular, annual or special meeting of the PC.
- F.* Any amendments must be approved by the Twin Rivers Unified School Governing Board.

Revised as of: ~~January 27, 2017~~ November 15, 2017



Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: Leica Jones
MONTH: March 2018

SUCSESSES (details of tasks that are going well within your component area)

Educators Meeting: Discussed Home Visits and Parent Teacher Conferences. Teachers decided the contents of these meetings, what documents to take, information to give parents etc. Also discussed communication with parents, ways of planning lesson plans in a more efficient manner.

Training and discussion with new teacher.

Planning to implement Handwriting Without Tears with Leslie Mitchem's and Rala Dayal's classrooms. First meeting was a success. Second meeting planned for April

Worked with parent on Learning Genie have discovered different ways for parent-teacher communication using the assessment.

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

Continue Combining lead teacher and education coordinator responsibilities

Keeping on task with needs of staff

Stay on task with needs of teachers

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

Continue to work with Oakdale and encourage a safe, happy environment for all!

Keep abreast with new staff on learning genie

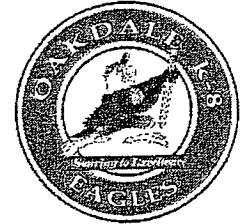
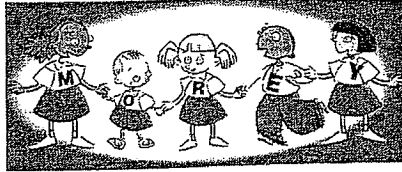
Plan Educator meeting for April

Plan HWT meeting for April

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) 170 DRDPs completed, 170 ASQ's completed

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2018)

Constantly taking notes, putting due dates into computer and personal tablet, printing out daily schedule and place in folder, carry folder with you to Oakdale.
Check in with Principal daily informing her of what I see on my calendar and making sure we coincide before I make any additional plans.



Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: Zer Yang
MONTH: March 2018

SUCCESSSES (details of tasks that are going well within your component area)

- Re-Enrollment was a success. The flow was great and more than half show up.

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Re-Enrolling returning student and enrolling new student for the open slots.
- Recruitment calls. Following up on recruitment.

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Filing up open slots
- Students Recruitment calls
- Transferring students
- Prepping for Summer School
- Re-Enrollment
- Prepping for next school year

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) _____

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2018)

- File Check and Childplus

**Sacramento County Head Start/Early Head Start
Monthly Enrollment Report
March 2018
Head Start/EHS**

Agency	Funded Enrollment	(a) Last Day of Month Enrollment	(b) % Actual to Funded	Average Daily Attendance for Month %
Elk Grove USD	440			
Sacramento City USD	1,211			
SETA	1,988			
San Juan USD	668			
Twin Rivers USD	180	172 16 slots dually funded at Morey 17 slots Twilight program started December 13,2017 Remaining 7 slots unfilled due to Village site not being ready	100%	82% *low attendance due to illness/flu season*
WCIC/Playmate	120			
Total	4,660			

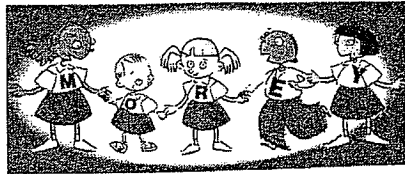
Early Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment	(b) % Actual to Funded	Average Daily Attendance for Month %
Sacramento City USD	144			
SETA	377			
San Juan USD	160			
Twin Rivers USD	16	16	100%	69% *5 students absent*
Total	681			

EHS-CC Partnership/Expansion

Agency	Funded Enrollment	(a) Last Day of Month Enrollment	(b) % Actual to Funded	Average Daily Attendance for Month %
Kinder World	36			
Sacramento City USD	40			
SETA/Job Corps.*	4			
Total	80			

- (a) Includes children who have dropped during the month and whose slot will be filled within the 30 day allowable period.
 (b) If enrollment is less than 100%, agency includes corrective plan of action.
 (c) Average Daily Attendance for month, excluding Home Based



**Twin Rivers Unified School District
Head Start Programs**

COMPONENT MONTHLY REPORT
COMPONENT NAME: Health
MONTH: March 2018

SUCSESSES

- Student with medical concerns have been followed-up and medication, if needed, is in the classroom.
- New Morey students have received hearing, vision, and blood pressure screenings.
- Morey Ave, Rio Linda, and Oakdale students who failed their screenings have been rescreened.
- New student information has been entered into Child Plus.
- Physical and dental exam reminder notices have been sent to parents.
- Twilight students have been screened for hearing and vision.
- Morey Ave students had their second Smile Keepers.

CHALLENGES

- Student attendance has affected when screenings get completed.
- Some parents are having difficulty getting dental and physical exam appointments due to insurance changes or availability with their medical providers.
- Some parents need several reminders to return Dental and/or Physical exams.
- Universal medical form usage needs to be implemented between Headstart programs and First 5 preschools.

CURRENT PROJECTS OR TASKS

- Oakdale students will have their second Smile Keepers dental screenings and varnishing.
- Student health information, such as physicals, dentals, hearing and vision screening results, immunizations and other health information will be recorded in Child Plus.
- Follow-up with parents for students needing updated Physical and/or Dental exams. Provide assistance scheduling appts. or connecting with medical providers as needed.
- Health screenings (vision, hearing, blood pressure) for newly enrolled students.
- Health assessments and reports for students with IEPs.

NUMBER OF SCREENINGS COMPLETED TO DATE:

Morey

Vision 23
Hearing 23

Rio Linda

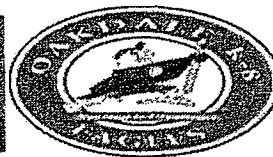
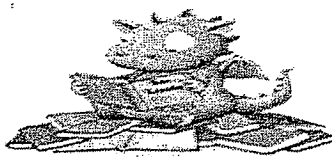
Vision 52
Hearing 52
Blood Pressure 52
Dental Screenings 41

Oakdale

Dental Screenings 18

SELF MONITORING/PIR DATA

- Screening information is being tracked to be entered into Child Plus.
- I notify parents in advance when health information is needed.
- I check individual student files to ensure all information has been entered into their file or Child Plus.



Twin Rivers Head Start Programs
COMPONENT MONTHLY REPORT

COMPONENT NAME: Health March

SUCSESSES(details of tasks that are going well within your component a

1. 2nd Dental Varnishes are done
2. New Students Hearing and Vision are on going
3. Met with Martha (Health Coordinator for Seta to discuss Health information for 2018-2019

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

1. 30 Month Physicals for Toddlers

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month)

1. Toddlers Hearing and Vision Screeners
2. Filing of Health forms
3. Following up on dental – annual physicals
- 4.
- 5.

SELF MONITORING/PIR DATA (details of what you have done to self monitor your component area or starting the tracking process for PIR 2015)

1. File checks
2. Child Plus Reports
3. File review
4. Meeting District - Seta

SCREENINGS (number of screenings completed during the month) _____
 See attached

Attachments (component meeting agenda, sign in sheets, minutes, self assessment tracking sheets (i.e. file checklists, observations, student list, etc)

due to Mrs. Tabitha by 1st of each month

Twin River Unified School District

2371 - CACFP Reimbursement Summary

Program Term: Head Start 2017 - 2018, Agency: Twin River Unified School District

Attendance Date: 3/1/2018 - 3/30/2018

Twin River Unified School District

	Operating Days	CACFP Free	CACFP Reduced	CACFP Paid	Breakfast	AM Snack	Lunch	PM Snack	Supper
Head Start 2017 - 2018									
Morey Ave CDC									
1402A-AM	13	20	0	0	219	0	219	219	0
1402C-AM	13	24	0	0	259	0	259	259	0
1402E-AM	13	20	0	0	224	0	224	224	0
1402G-AM	13	24	0	0	261	0	261	261	0
1402H-PM	13	17	0	0	0	0	161	161	0
Morey Ave CDC	65	105	0	0	963	0	1,124	1,124	0
Oakdale Preschool									
1405A-AM	13	19	0	0	215	0	215	215	0
Oakdale Preschool	13	19	0	0	215	0	215	215	0
Rio Linda Preschool Center									
1406A-AM	13	24	0	0	265	0	265	265	0
1406C-AM	13	24	0	0	281	0	281	281	0
Rio Linda Preschool Center	26	48	0	0	546	0	546	546	0
Twin River Unified School Distri	104	172	0	0	1,724	0	1,885	1,885	0
Report Totals	104	172	0	0	1,724	0	1,885	1,885	0

4/4/2018
4:56 pm
MPorter

Twin River Unified School District

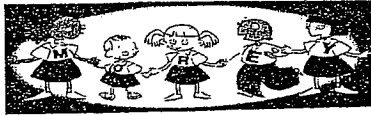
2371 - CACFP Reimbursement Summary

Program Term: Early Head Start 2017 - 2018, Agency: Twin River Unified School District

Attendance Date: 3/1/2018 - 3/30/2018

Twin River Unified School District

	Operating Days	CACFP Free	CACFP Reduced	CACFP Paid	Breakfast	AM Snack	Lunch	PM Snack	Supper
Early Head Start 2017 - 2018									
Morey Ave CDC									
14100	16	8	0	0	92	0	92	92	0
1410P	16	8	0	0	104	0	104	104	0
Morey Ave CDC	32	16	0	0	196	0	196	196	0
Twin River Unified School Distri	32	16	0	0	196	0	196	196	0
Report Totals	32	16	0	0	196	0	196	196	0



Morey Avenue School
Early Childhood Development Center
COMPONENT MONTHLY REPORT
COMPONENT NAME: Mental Health
MONTH: March

SUCSESSES (details of tasks that are going well within your component area)

- Wrapping up of groups for 2018-2019 school year
- Positive review of the SETA monitoring
- Parent meetings completed and positive

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Division of time to meet all students equally
- Travel time to school sites prevent more time spent at one school for students

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month)

- Kindergarten transition meetings
- Binder update for the federal review
- Men in my life planning and date
- Open house planning
- Multicultural event planning for game
Intern selection for next year
Planning calendar for next year

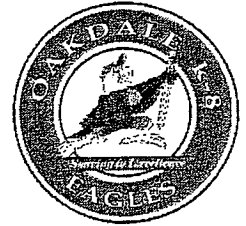
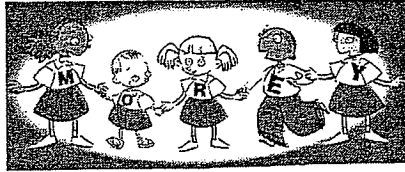
SELF MONITORING/PIR DATA (details of what you have done to self monitor your component area or starting the tracking process for PIR 2011)

- Monitored spreadsheet for all students
- Blue Folders for individuals teachers and classrooms

SCREENINGS (number of screenings completed during the month) 0

Attachments (component meeting agenda, sign in sheets, minutes, self-assessment tracking sheets (i.e. file checklists, observations, student list, etc)

due to Mrs. Tabitha by 1st of each month



Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: Christina Southivilay
MONTH: March

SUCSESSES (details of tasks that are going well within your component area)

- Parent board
- FDC training
- Dr. Seuss
- See's fundraiser
- Chipotle fundraiser

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Signature from parents
- Hemo and blood results
- FPA
- Students Files
- Getting fundraisers
- Event planning

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Parent board
- Open House
- Planning for MC Faire, and Cinco de Mayo
- Following up with Hemo and Blood Lead
- Getting parents reminder notices for hemo and blood
- Nutrition in the classroom
- Getting up to date with the state students
- Getting into all student files
- Inputting FPA into child plus.
-

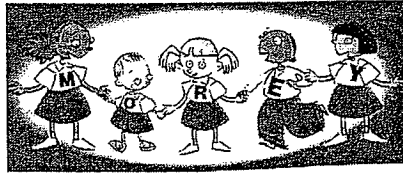
Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) _____

- FPP = 40/44
- Blood Lead = 34/44

- Hemoglobin = 37/44
- Growth Assessment=43/44
- Lead risk assessment=44/44
- TB Risk assessment=44/44
- FPA= 44/44
- FPA 1st round follow-up=38/44
- FPA 2nd round follow-up =20/44

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2018)

- Child plus
- Students tracking list



Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: Elizeth Jaimes-Cornejo
MONTH: March 2018

SUCSESSES (details of tasks that are going well within your component area)

- ✓ Morey, RL, Oakdale parent meetings
- ✓ Dr. Seuss
- ✓ FDC training
- ✓ Sees Fundraiser
- ✓ Chipotle Fundraiser

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- ✓ Collecting parent signatures
- ✓ Learning CL duties
- ✓ Attending TCM's
- ✓ Collecting blood lead/hemos
- ✓ FPA follow-ups
- ✓ Event planning

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- ✓ Change parent boards for April
- ✓ Nutrition classroom activities
- ✓ April parent meetings
- ✓ Open house
- ✓ Multicultural Fair prep
- ✓ FPA input's on CP
- ✓ Cinco de Mayo
- ✓ Reminder notices for blood lead/hemos
- ✓ Twilight FPA's
- ✓ Twilight Growth assessment
- ✓ Popcorn Fundraiser

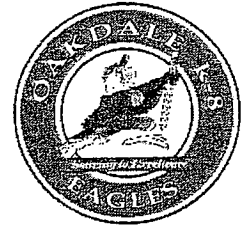
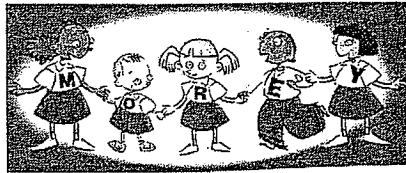
Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) _____

- ✓ FPP 45/45
- ✓ Blood Lead 23/45
- ✓ Hemoglobin 39/45
- ✓ Growth Assessment 39/45
- ✓ FPA's 42/45

- ✓ FPA 1st Follow-up 42 /45
- ✓ FPA 2nd Follow-up 37/45
- ✓ TB Risk Assessment 45/45
- ✓ Lead Risk Assessment 45/45

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2018)

- ✓ Student tracking list
- ✓ Child plus



Twin Rivers Unified School District Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Ashley M. Jones

MONTH: March

SUCSESSES (details of tasks that are going well within your component area)

- Supporting parent meeting at Morey
- FPA follow up
- Prepping for Dr. Seuss
- Chipotle and See's Fundraisers
- SETA Child Plus trainings

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Contacting Library personnel for open house
- Hemo and blood results
- Meeting parents for FPA
- Students Files

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Planning Cinco de Mayo
- Planning Multicultural
- Following up with Hemo and Blood Lead
- Getting parents reminder notices for hemo and blood
- Changing out parent boards for April
- Nutrition in the classroom
- Ordering tables and supplies for MC
- Getting into all student files
- Completing next round of FPA

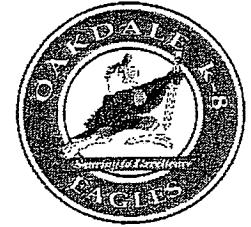
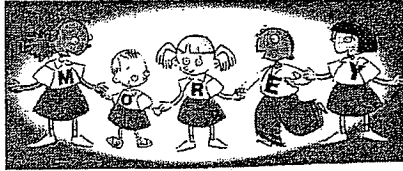
Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) _____

- FPP = 27/27
- Blood Lead = 6/27
- Hemoglobin = 6/27
- Growth Assessment=27/27
- Lead risk assessment= 27/27

- TB Risk assessment= 27/27
- FPA= 27/27
- FPA 1st round follow-up= 27/27
- FPA 2nd round follow-up = 8/27

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2018)

- Child plus
- Students tracking list



Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Tashamarie Brewer

MONTH: March 2018

SUCSESSES (details of tasks that are going well within your component area)

- Hemo and Blood Lead
- Follow-ups
- Talking with families
- Parent Meeting
- Learning Community Liaison Duties (Continuing)

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Getting to the Team Collaboration meetings all of them
- More time in Room 9

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

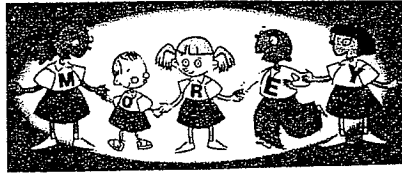
- Parent Meeting
- Ordering
- Fundraiser
- Back to School Night
- Cinco De Mayo
- Multicultural Day

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) _____

- FPP: 72/72
- HEMO:60/71
- BLOOD LEAD:52/71
- LEAD RISK ASSESSMENTS: 72/72
- GROWTH ASSESSMENT: 72/72
- FPA:72/72
- Follow up 1: 72/72
- Follow up 2: 72/72
- Follow up 3: 49/72

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2018)

- Tracking Sheet
- ChildPlus



Twin Rivers Unified School District
 Head Start Programs
 COMPONENT MONTHLY REPORT
 COMPONENT NAME: Nina Sandhu
 MONTH: March 2018

		IFSP	IEP
A	Cumulative number of children with an IFSP/IEP for the Program Year *	0	23
B	Total number of children enrolled with an active IFSP/IEP	0	22
C	Children with an IFSP/IEP who have dis-enrolled, outside agency transfer, or services have been terminated	1	0
D	Children currently pending	0	0
E	Future IFSP/IEP Meetings scheduled	0	0

SUCSESSES (details of tasks that are going well within your component area)

- All of the parents coming to IEP's and seeing progress on their kiddos speech and language.

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Trying to assess students, finish all the speech and language reports and SEIS paperwork for upcoming triennials/transitions, as well as seeing kids for speech and language services.

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Finishing the paperwork on SEIS for my upcoming IEP's in April. We have a lot coming up in April.

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month): 16 speech and language screeners.

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2018)

- Keeping up to date on my excel sheet of current students with active IEP's.
- Have daily logs with children I have been servicing for speech and language, also written which disability they are under.
- Making sure section 6 is updated in the kiddos binders.
- Writing daily notes of all the children I see daily for speech and language services.



Monthly Special Education Report

Twin Rivers USD

March 2018

Agency Name

Reporting Month/Year

		IFSP	IEP
A	Cumulative number of children with an IFSP/IEP for the Program Year *	0	23
B	Total number of children enrolled with an active IFSP/IEP		22
C	Children with an IFSP/IEP who have dis-enrolled, transferred, or services have been terminated		0
D	Children currently pending		0
E	Future IFSP/IEP Meetings scheduled		0

* (Line B) + (Line C) = Line A

Comments:

Tabitha E. Thompson, Ed.D

Principal/Head Start Director

March 23, 2018

Completed by (Print Name)

Title

Date

Please complete and submit by the 1st of each month for the previous reporting month.

Email to Laura Moore (SETA Education Coordinator) @ laura.moore@seta.net

TWIN RIVERS UNIFIED SCHOOL DISTRICT
Head Start Programs
August 1, 2017 through July 31, 2018

Head Start Basic

This program is housed at the Morey Avenue Child Development Center (155 Morey Avenue) and Oakdale (3708 Myrtle Avenue) and Rio Linda (631 L Street) sites.

Morey Avenue Child Development Center--Funding affords this Center the opportunity to offer a high quality program for children from 2 years 9 months to 6 years old and to uphold the Head Start philosophy of serving both the child and the family. This program provides services to 72 children. These services include the staffing of both certificated (teachers, social worker, speech therapist) and classified personnel (assistants, custodial and clerical), the purchase of instructional materials and supplies, the experiences of student assemblies and field trips, the payment of policy council reimbursements for child care and mileage, the printing of test results and handbooks delivered to staff and the family and the health screenings of children.

Oakdale—This site serves 20 children. Funding is used to staff the site, to purchase instructional materials and supplies, to expose children to as many experiences as possible through student assemblies and/or field trips, to print a variety of forms needed to communicate to the child's family and staff and to conduct health screenings.

Rio Linda Elementary—This site serves 48 children. Funding is used to staff the site, to purchase instructional materials and supplies, to expose children to as many experiences as possible through student assemblies and/or field trips, to print a variety of forms needed to communicate to the child's family and staff and to conduct health screenings.

Early Head Start (EHS)

This program is housed at the Morey Avenue Child Development Center (155 Morey Avenue).

Morey Avenue Child Development Center--Funding affords this Center the opportunity to offer a high quality program for children from 24 to 36 months old and to uphold the Head Start philosophy of serving both the child and the family. This program provides services to 16 children. These services include all of the details noted above under the Head Start Basic section.

Head Start Training and Technical Assistance

Funding has been allocated by the Federal government for training provided by the NCECE Conference, California Head Start Conference, safety regulations (including CPR training) and Twin Rivers Pre-K staff development day.

Duration

The award of this grant provides with increased service hours and days for Head Start students. The increased services for students will permit the classroom size to consist of up to 24 students with 1 teacher and 2 teacher assistants daily. This revised teaching model will ensure that every student is provided individualized support and the classroom environment is equipped to ensure all students' needs both academically and socially are met. The revised teaching model further ensures the appropriate planning and collaboration time for teaching staff to develop lesson plans, classroom activities and collect the necessary evidence for the various assessments to monitor student progress. Start-up funds received in FY 2016/17 will be used to purchase a portable place at Village Elementary that will provide services to 40 students.

**Head Start (HS),
Early Head Start (EHS),
Head Start Training and Technical Assistance (HS and EHS) and
Duration**

Fiscal Reports

March 2018

The following is a brief description of the dollar amounts reported on each fiscal report--

1. Actual Expenses—Current Period and Adjustments—Expenses incurred during March 2018.
2. Actual Expenses—Cumulative to Date—Summary of expenses from August 1, 2017 through July 31, 2018.
3. Current Budget—Amount budgeted for each cost item.
4. Unexpended Balance--Amount remaining to be spent during this grant period (Current Budget less Cumulative to Date Expenses).

SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

Month: March 2018--Head Start

Agreement No.:

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: PA 22 BASIC
PA20
PA26
Other:

Cost Item	Actual Expenses		Current Budget	Unexpended Balance
	Current period & adjustments	Cumulative to date		
I Personnel	3,311.13	26,625.60	50,696.00	24,070.40
Fringe Benefits	1,170.75	9,388.42	17,188.00	7,799.58
A Occupancy	0.00	0.00	0.00	0.00
D Staff Travel	0.00	0.00	0.00	0.00
M Supplies	0.00	0.00	1,750.00	1,750.00
I Other	0.00	0.00	2,145.00	2,145.00
N Indirect Costs	7,512.46	55,964.11	75,640.00	19,675.89
I. Total Administration	11,994.34	91,978.13	147,419.00	55,440.87
Non-Federal Admin.	0.00	0.00	0.00	0.00
Total Fed. and Non-Fed. Admin.	11,994.34	91,978.13	147,419.00	55,440.87
II a. Personnel	85,674.22	665,981.25	1,122,900.00	456,918.75
b. Fringe Benefits	30,344.31	237,859.48	345,026.00	107,166.52
P c. Out of State Travel	0.00	0.00	5,000.00	5,000.00
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	0.00	0.00		0.00
Office Supplies	628.86	4,794.30	5,250.00	455.70
Child and Family Service Supplies	133.32	3,422.67	3,800.00	377.33
Food Service Supplies	0.00	3,613.90	3,000.00	(613.90)
Medical/Dental/Disabilities/Custodial	2,974.91	4,548.11	6,000.00	1,451.89
Instructional Materials	2,190.06	21,277.89	10,000.00	(11,277.89)
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	0.00	0.00
A h. Other :	0.00	0.00	0.00	0.00
M Utilities	1,267.03	12,977.52	24,855.00	11,877.48
Building/Child Liability Insurance	0.00	726.32	1,500.00	773.68
Building Maint/Repair	0.00	0.00	500.00	500.00
Local Teachers Travel	425.14	2,600.99	2,000.00	(600.99)
Nutrition Services	3,193.78	11,453.65	10,709.00	(744.65)
Child Services Consultants	0.00	3,059.85	2,000.00	(1,059.85)
Substitutes, if not paid benefits	0.00	1,538.48	2,000.00	461.52
Parent Services	4,216.81	15,643.43	8,500.00	(7,143.43)
Publications/Advertising/Printing	982.05	1,455.94	2,000.00	544.06
Training or Staff Development	1,373.92	2,606.02	1,000.00	(1,606.02)
Copy Machine Lease	0.00	2,886.81	8,000.00	5,113.19
Membership/Licensing Fees	720.01	1,818.98	2,000.00	181.02
II. Total Program	134,124.42	998,265.59	1,566,040.00	567,774.41
Non-Federal Program	30,800.73	275,094.12	430,240.00	155,145.88
Total SETA Costs (I + II)	146,118.76	1,090,243.72	1,713,459.00	623,215.28
	146,118.76	1,090,243.72		623,215.28
	0.00	0.00		0.00
<i>K. Z. ...</i>	4-6-18	Vassiliki Vervilos	566-1600, 66859	
Authorized Signature	Date	Prepared By	Phone	

DELEGATE Twin Rivers Unified School District
 HEAD START/EARLY HEAD START
 IN-KIND REPORT
 FOR THE MONTH ENDING March 2018

SOURCES OF IN-KIND	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT VOLUNTEERS (Hours x Rate)				-
				2,179.35
				1,133.51
				-
				-
PERSONNEL & BENEFITS (Describe outside funding source)				-
State Preschool		20,322.09		186,775.71
				-
				-
				-
OCCUPANCY (Location and Method of Valuation)				-
				-
				-
				-
				-
SUPPLIES AND SERVICES (List item(s), Donor & Valuation)				-
State Preschool		8,812.16		40,181.52
				-
				-
				-
				-
OTHER (Describe in detail)				-
State Preschool Indirect	1,666.48		13,433.71	-
Social Worker Volunteer Interns--			-	31,390.32
			-	-
			-	-
TOTAL	1,666.48	29,134.25	13,433.71	261,660.41
		30,800.73		275,094.12

SIGNATURE: K. Engersoll 4-6-18

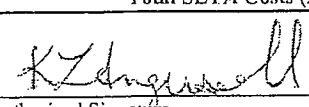
SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

Month: March 2018--Early Head Start

Agreement No.:

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: PA 22 EHS
PA20
PA26
Other:

	Cost Item	Actual Expenses		Current Budget	Unexpended Balance	
		Current period & adjustments	Cumulative to date			
I.	Personnel	643.51	3,861.11	12,692.00	8,830.89	
	Fringe Benefits	201.58	1,206.66	6,306.00	5,099.34	
	A	Occupancy	0.00	0.00	0.00	0.00
	D	Staff Travel	0.00	0.00	0.00	0.00
	M	Supplies	0.00	0.00	300.00	300.00
	I	Other	0.00	0.00	305.00	305.00
	N	Indirect Costs	1,351.66	10,287.09	15,963.00	5,675.91
		I. Total Administration	2,196.75	15,354.86	35,566.00	20,211.14
		Non-Federal Admin.	0.00	0.00	0.00	0.00
		Total Fed. and Non-Fed. Admin.	2,196.75	15,354.86	35,566.00	20,211.14
II.	a. Personnel	12,671.21	111,280.95	223,631.00	112,350.05	
	b. Fringe Benefits	5,411.89	46,397.71	76,202.00	29,804.29	
	P	c. Out of State Travel	0.00	0.00	0.00	0.00
	R	d. Equipment	0.00	0.00	0.00	0.00
	O	e. Supplies	0.00	0.00	0.00	0.00
		Office Supplies	52.51	633.71	900.00	266.29
		Child and Family Service Supplies	167.45	1,602.97	1,200.00	(402.97)
		Food Service Supplies	0.00	0.00	1,200.00	1,200.00
		Medical/Dental/Disabilities/Custodial	439.66	1,902.63	2,000.00	97.37
		Instructional Materials	162.28	5,905.08	1,000.00	(4,905.08)
	G	f. Contractual	0.00	0.00	0.00	0.00
	R	g. Construction	0.00	0.00	0.00	0.00
	A	h. Other :	0.00	0.00	0.00	0.00
	M	Utilities	584.46	2,860.68	2,695.00	(165.68)
		Building/Child Liability Insurance	0.00	0.00	300.00	300.00
		Building Maint/Repair	0.00	4.70	100.00	95.30
		Local Teachers Travel	0.00	17.09	500.00	482.91
		Nutrition Services	875.00	3,303.61	1,000.00	(2,303.61)
		Child Services Consultants	0.00	0.00	1,000.00	1,000.00
		Substitutes, if not paid benefits	3,235.78	8,193.21	500.00	(7,693.21)
		Parent Services	268.10	1,778.34	2,000.00	221.66
		Publications/Advertising/Printing	65.07	336.23	200.00	(136.23)
		Training or Staff Development	0.00	0.00	500.00	500.00
		Copy Machine Lease	0.00	317.74	500.00	182.26
		Membership/Licensing Fees	159.99	196.71	200.00	3.29
		II. Total Program	24,093.40	184,731.36	315,628.00	130,896.64
		Non-Federal Program	6,545.62	75,863.09	89,261.00	13,397.91
		Total SETA Costs (I + II)	26,290.15	200,086.22	351,194.00	151,107.78
			26,290.15	200,086.22		151,107.78
		0.00	0.00		0.00	
		4-6-18		Vasseliki Vervilos 566-1600, 66859		
Authorized Signature		Date	Prepared By	Phone		

DELEGATE Twin Rivers Unified School District
 HEAD START/EARLY HEAD START
 IN-KIND REPORT
 FOR THE MONTH ENDING March 2018

Early Head Start

SOURCES OF IN-KIND	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT VOLUNTEERS (Hours x Rate)				-
				375.75
				-
				-
				-
PERSONNEL & BENEFITS (Describe outside funding)				-
				-
				-
				-
				-
OCCUPANCY (Location and Method of Valuation)				-
				-
				-
				-
				-
SUPPLIES AND SERVICES (List item(s), Donor & Value)				-
General Fund		6,545.62		72,699.34
				-
				-
				-
				-
OTHER (Describe in detail)				-
Social Worker Volunteer Interns--			-	2,788.00
				-
				-
				-
TOTAL	-	6,545.62	-	75,863.09
		6,545.62		75,863.09

SIGNATURE *K. Zugarsell*
 DATE 4-6-18

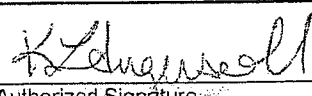
SETA - HEADSTART MONTHLY FISCAL REPORT
 1217 Del Paso Blvd., Sacramento CA 95815

Month: March 2018 TTA--Head Start

Agreement No: 17C21751S0

Delegate: Twin Rivers Unified School District
 Address: 3222 Winona Way
 North Highlands, CA 95660

Program: PA 22
 PA20 T&TA
 PA26
 Other:

Cost Item	Actual Expenses		Current Budget	Unexpended Balance
	Current period & adjustments	Cumulative to date		
I Personnel				
Fringe Benefits				
A Occupancy				
D Staff Travel				
M Supplies				
J Other				
N Indirect Costs				
I. Total Administration				
Non-Federal Admin.				
Total Fed. And Non-Fed. Admin.				
II. a. Personnel				
b. Fringe Benefits				
P c. Travel				
R d. Equipment				
O e. Supplies				
G f. Contractual				
R g. Construction				
A h. Other: Staff Development	686.96	7,220.89	7,500.00	279.11
M				
II. Total Program	686.96	7,220.89	7,500.00	279.11
Non-Federal Program				
Total SETA Costs (I + II)	686.96	7,220.89	7,500.00	279.11
				
Authorized Signature		Date	Prepared By	Phone
		4-6-18	Vasseliki Vervilos	566-1600,66859

SETA - HEADSTART MONTHLY FISCAL REPORT
 1217 Del Paso Blvd., Sacramento CA 95815

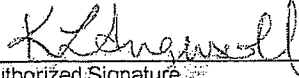
Month: March 2018 TTA--Early Head Start

Agreement No: 17C21751S0

Delegate: Twin Rivers Unified School District
 Address: 3222 Winona Way
 North Highlands, CA 95660

Program: PA 22
 PA20 T&TA
 PA26
 Other:

Cost Item	Actual Expenses		Current Budget	Unexpended Balance
	Current period & adjustments	Cumulative to date		
I. Personnel				
Fringe Benefits				
A. Occupancy				
D. Staff Travel				
M. Supplies				
I. Other				
N. Indirect Costs				
I. Total Administration				
Non-Federal Admin.				
Total Fed. And Non-Fed. Admin.				
II. a. Personnel				
b. Fringe Benefits				
P. c. Travel				
R. d. Equipment				
O. e. Supplies				
G. f. Contractual				
R. g. Construction				
A. h. Other Staff Development	2,427.12	3,152.48	5,852.00	2,699.52
M.				
II. Total Program	2,427.12	3,152.48	5,852.00	2,699.52
Non-Federal Program				
Total SETA Costs (I + II)	2,427.12	3,152.48	5,852.00	2,699.52


4-6-18
Vasseliki Vervilos 566-1600,66859
 Authorized Signature Date Prepared By Phone